Guidelines and Programme for DEGREE RECIPIENTS

68th CONVOCATION
December 24, 2022 (Saturday)

INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR
December 23, 2022 (Friday)
You must attend the rehearsal on Friday, December 23, 2022 at 14:00 hrs. in the Netaji, Raman & Bhatnagar Auditorium etc. as per the instructions that will be given at the venue.

December 24, 2022 (Saturday): FIRST SESSION (10:00 HRS. – 13:30 HRS.)
1. Please enter the Convocation Hall/respective Auditorium wearing the prescribed convocation dress (with scarf) on December 24, 2022 and occupy the seats allotted to you by 11:00 Hrs. In case of any difficulty, contact Prof. Dillip Kumar Swain [Mobile: 99330 23760] or volunteers concerned for Seating Arrangement in the Convocation Hall. Maintain the solemnity of the function.
2. Honorable Chief Guest and other Dignitaries arrive on the dais.
3. The Academic Procession will enter the Convocation Venue at 11:15 hrs.
4. The entire audience will remain standing at their respective seats as the Honorable Chief Guest, other Dignitaries and Academic Procession enter the Convocation Venue and invocation is performed.
5. Chairman, Board of Governors declares the 68th Convocation open.
6. Report by the Director, IIT Kharagpur.
7. Professor-in-Charge, Convocation presents all Degree Recipients.
8. Declaration of Degrees by the Director, IIT Kharagpur.
9. Registrar, IIT Kharagpur announces the names of awardees of Institute Medals.
10. Presentation of Gold Medals to the students by the Chief Guest:
   - President of India Gold Medal
   - Prime Minister of India Gold Medal
   - Dr. Bidhan Chandra Roy Memorial Gold Medal
   - Dr. Jnan Chandra Ghosh Memorial Gold Medal
   - Prof. Jagadish Chandra Bose Memorial Gold Medal
   - The Chairman Board of Governors Gold Medal (Undergraduate)
   - The Chairman Board of Governors Gold Medal (Postgraduate)
   - The Director's Gold Medal
   - Dr. Shankar Dayal Sharma Gold Medal
11. Presentation of Institute Silver Medals to the students by the Director:
   - Institute Silver Medals (4-year B.Tech.)
   - Institute Silver Medals (5-year B.Arch.)
   - Institute Silver Medals (5-year Dual Degree)
   - Institute Silver Medals (5-year M.Sc.)
   - Institute Silver Medals (3-year M.Sc.)
   - Institute Silver Medals (2-year M.Sc.)
   - Institute Silver Medals (M.Tech)
   - Institute Silver Medals (MCP)
   - Institute Silver Medals (MHRM)
12. Pledge by the Degree recipients.
13. Chief Guest presents the following awards:
   - Life Fellow of IIT Kharagpur
   - Lifetime Achievement Award
   - Distinguished Alumnus Award
14. Speech by the Chairman, Board of Governors and introduction of the Chief Guest.
15. Convocation Address by the Chief Guest.
16. Felicitation to the Chief Guest by the Director, IIT Kharagpur.
17. The Chairman, Board of Governors declares 68th CONVOCATION adjourned.
18. Academic Procession leaves the auditorium.

**INTER-SESSION BREAK FOR LUNCH (13:30 HRS. – 14:55 HRS.)**

**SECOND SESSION (15:00 HRS. – 18:10 HRS.)**

1. Please occupy the seats allotted to you latest by 14:55 hrs. to receive your degree certificate.
2. The Academic Procession will enter the Convocation Venue at 15:00 hrs.
3. The entire audience will remain standing at their respective seats as the Academic Procession enters and proceeds towards the dais.
4. Chairman, Board of Governors declares the 68th Convocation resume.
5. Distribution of Degree Certificates by the Director.
6. Heads of the Department/School present degrees to all Undergraduate Degree recipients in the following order:

   **B.Tech (Hons.):**

   **B. Arch. (Hons.)**

   **Dual Degree [B.Tech.(Hons.) & M.Tech.] Degree:**

   **5 years Integrated M.Sc. (B.Sc. & M.Sc.) Programme; 6 years Integrated M.Tech. (B.Sc., M.Sc. & M.Tech.) Programme and 2 years M.Sc. (Joint M.Sc.-Ph.D) Programme:**
   (i) Chemistry (ii) Geology & Geophysics (iii) Humanities & Social Sciences (iv) Mathematics (v) Physics (vi) Biosciences (vii) SMST

7. Head of the Department/Centre/School presents all Postgraduate Degree recipients in the following order:

   **M.Tech. in Joint M.Tech –Ph.D Programme:**
(xxvii) **MCP:** Architecture & Regional Planning  
(xxviii) **MBA:** Vinod Gupta School of Management  
(xxix) **MMST:** School of Medical Science and Technology  
(xxx) **MHRM:** Humanities & Social Sciences  
(***x***i) **LLM and LLB:** Rajiv Gandhi School of Intellectual Property Law  
(***x***ii) **EMBA:** Vinod Gupta School of Management

8. Respective Deans present MS and Doctor of Philosophy degrees:
   - Dean, Faculty of Engineering & Architecture presents all **MS** and **Doctor of Philosophy** degrees in Engineering & Architecture and **CER Programme**.
   - Dean, Faculty of Science presents all **MS** and **Doctor of Philosophy** degrees in Sciences, Humanities & Social Economic Sciences and Management
   - Dean, Faculty of Bio-Technology & Bio-Sciences presents all **MS** and **Doctor of Philosophy** degrees in Bio-Technology & Bio-Sciences, Interdisciplinary Science & Engineering and Law and **CER Programme**

9. Chairman, Board of Governors proposes Vote of Thanks and declares the 68th Convocation closed.


11. The Academic Procession leaves the Venue in the reverse order. The audience will remain standing till the Procession leaves the Venue.

12. The Scarves issued to degree recipients are to be retained by the degree recipients after the Convocation.

13. All other medals/awards/prizes are to be collected from the Academic Section during office hours from next working day by the recipient/representative with authorization letter and identity proof.

---

### 68th Convocation

#### December 23, 2022 (Friday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Events</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>09:30 – 12:30 Hrs.</td>
<td>Registration *</td>
<td>Nalanda Complex – South Side</td>
</tr>
<tr>
<td>14:00 – 15:00 Hrs.</td>
<td>Seating Plan Rehearsal *</td>
<td>Netaji, Raman, Bhatnagar etc.</td>
</tr>
<tr>
<td>15:00 – 16:00 Hrs.</td>
<td>Convocation Rehearsal *</td>
<td>Netaji, Raman, Bhatnagar etc. *</td>
</tr>
<tr>
<td>16:30 – 17:15 Hrs.</td>
<td>Alumni Tea</td>
<td>Near Netaji Auditorium</td>
</tr>
<tr>
<td>19:30 – 21:00 Hrs.</td>
<td>Dinner</td>
<td>Technology Students' Gymkhana</td>
</tr>
</tbody>
</table>

#### December 24, 2022 (Saturday)

<table>
<thead>
<tr>
<th>Time</th>
<th>Events</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 – 11:00 Hrs.</td>
<td>Occupying seats in designated Convocation Halls (1st Session)</td>
<td>Netaji, Raman, Bhatnagar etc. *</td>
</tr>
<tr>
<td>11:00 – 13:30 Hrs.</td>
<td>Convocation (1st Session)</td>
<td>Netaji, Raman, Bhatnagar etc. *</td>
</tr>
<tr>
<td>13:30 – 14:55 Hrs.</td>
<td>Convocation Lunch</td>
<td>Vikramshila Complex</td>
</tr>
<tr>
<td>14:30 – 14:55 Hrs.</td>
<td>Occupying seats in designated Convocation Halls (2nd Session)</td>
<td>Netaji, Raman, Bhatnagar etc. *</td>
</tr>
<tr>
<td>15:00 – 18:10 Hrs.</td>
<td>Convocation (2nd Session)</td>
<td>Netaji, Raman, Bhatnagar etc. *</td>
</tr>
<tr>
<td>19:00 Hrs.</td>
<td>Cultural Program</td>
<td>Kalidas Auditorium</td>
</tr>
</tbody>
</table>

(***x***) Detailed Seating plan will be issued separately.

Participation in the events of December 23, 2022 is compulsory to receive degree in person on December 24, 2022.