

## TECHNOLOGY GUEST HOUSE \*

| Type of Accommodation                            | Cat A | Cat B  | Cat C  | Cat D   |
|--|-------|--------|--------|---------|
| Double Bedded Room on sharing Basis (Per Person) | NA    | 160.00 | 160.00 | 300.00  |
| Single Occupancy in a Double Bedded Room         | NA    | 250.00 | 250.00 | 600.00  |
| Suite  | NA    | 600.00 | 600.00 | 1000.00 |

## VISVESWARAYA GUEST HOUSE

| Type of Accommodation                                  | Cat A  | Cat B  | Cat C   | Cat D   |
|--|--------|--------|---------|---------|
| Double Bedded Room on sharing Basis (Per Person) (A/c) | 100.00 | 150.00 | 150.00  | 250.00  |
| Single occupancy in a Double Bedded room (A/c)         | 150.00 | 200.00 | 200.00  | 500.00  |
| Single Room (Non A/c)                                  | 100.00 | 100.00 | 100.00  | 250.00  |
| Three Bedded / Four Bedded Room – Per Person (Non A/c) | 50.00  | 60.00  | 60.00   | 100.00  |
| <b>Community Center</b><br>6 AM TO 6 AM next day       | 300.00 | 600.00 | 1200.00 | 2000.00 |
| Partial – 8 Am to 4 Pm or 4 PM to 11 PM                | 200.00 | 400.00 | 800.00  | 1200.00 |
| Class Room East & West (A/C)                           | 400.00 | 400.00 | 600.00  | 800.00  |

## ASHUTOSH MUKHERJEE GUEST HOUSE

| Type of Accommodation    | Cat A | Cat B  | Cat C  | Cat D  |
|--------------------------|-------|--------|--------|--------|
| Single Bedded Room (A/c) | NA    | 200.00 | 200.00 | 400.00 |

## KOLKATA GUEST HOUSE \*

| Type of Accommodation                               | Cat A | Cat B  | Cat C  | Cat D  |
|---|-------|--------|--------|--------|
| Double Bedded Room on sharing Basis (Per Person)    | NA    | 200.00 | 200.00 | 300.00 |
| Single Occupancy in a Double Bedded Room            | NA    | 300.00 | 300.00 | 600.00 |
| Double Bedded Cottage on sharing Basis (Per Person) | NA    | 100.00 | 100.00 | 150.00 |
| Single Occupancy in a Cottage                       | NA    | 150.00 | 150.00 | 250.00 |

## Categories of Guest

| Category | Eligibility  | Authority  | Payment Mode  |
|----------|--|--|---|
| Cat 'A'  | Guest invited by the institute for academic, administrative work and for campus interview  | Director/<br>Dy. Director /<br>Registrar / All<br>Deans / All HOD                            | Institute   |
| Cat 'B'  | Guest / Individual visiting institute in connection with scheme, project / Consultancy/ short term courses, seminars & conference etc. | Dean SRIC / Pic  | By SRIC through project / respective coordinator /by the guest.   |
| Cat 'C'  | Employee, Students parents/ Guardians and Alumni Guest from other academics institutes offered accommodation on reciprocal basis       | Faculty /<br>Officers  | By the individual before checking out. If charges are not paid by the guest then person making the booking is required to clear the bill. |
| Cat 'D'  | Guest not covered under above categories   | For individual –<br>Manager GH and<br>for block<br>booking through<br>institute<br>authority | By the individual – if charges are not paid by the guest then the person recommending is required to clear the bill.                      |

**Note :** \* 10 % Service Charge

1. Priority for accommodation will be accorded to guest covered Under Cat A and Cat B.
2. The Management of the guest house may at its discretion, cancel a booking or offer alternate accommodation.
3. Normally a booking in the GH can be made for a period of 3 days this can be extended upto a maximum period of 7 days and beyond that with the approval of the competent Authority.
4. In advance 50 % payment is to be made for bulk booking against confirmation.
5. 100 % payment if cancellations are made within 60 days prior to The Commencement of Conf /Course etc and 72 Hours in case of Individual bookings (Cat B/C/D), for all Guest Houses.