No.IIT/Acad(UG)/H-III/2015
Dated: 23 March, 2015

Sub: Change of Branch at the 2nd Year Level in the Session 2015 – 2016

Students admitted to the 4-year B. Tech.(H), 5-year Dual Degree, and 5-year Integrated M. Sc. programmes through Joint Entrance Examination 2014 in the session 2014 – 2015 and have completed prescribed course work of the curricula for the I and II semesters in their first attempt and obtained a CGPA of not lower than 8.5 at the end of the second semester are eligible to apply for a change of branch to be effective from the Third (Autumn) Semester, Session 2015-2016.

Students admitted to the Dual Degree Programmes are eligible for change of branch to another existing Dual Degree Programme only.

The students who wish to apply for a change of branch must submit their choices online through the ERP system of the Institute at http://erp.iitkgp.ernet.in/. Students can submit upto 10 (ten) choices of branches in order of preference. The link to be followed “academic→UG→branch change”. The students must submit a signed hard copy of the branch change application generated through the ERP system to the Academic (UG) Section on or before 17th April 2015. Please note that the HARD COPY (Generated through ERP) submission is a MUST, failing which the application for branch change will not be considered.

The list of students who are allowed change of branch shall be declared thro’ ERP in due time. Once a change is granted, it shall be binding on a student to accept the same.

Sd/-
Assistant Registrar (UGS)

NOTICE BOARD

Copy to:
1. All Heads of the Dept. – (2 copies each)
2. All Wardens, Halls of Residence – (2 copies each)
   - with the request kindly to give this wide Publicity among the first Year students.
3. The Chairman, HMC
4. PIC, Institute Information Cell for inclusion in the Web.
5. President, Technology Students’ Gymkhana
6. Co-ordinator, EAA
7. Dean (UGS)
8. Dean (Students’ Affairs)
9. Chairman, ERP
10. Dr. B. Hemalatha, ACSSC
11. Librarian, Central Library
12. Secretary, Registrar’s Office
13. Secretary to Director