

Candidates willing to apply for faculty position at IIT Kharagpur from outside India may follow the following procedure :

1. Contact the concerned Head of the Department / Centre / School.
2. Send a formal application in the format given in the Institute website.
3. The application may be sent to the concerned Head of the Department / Centre / School with a copy to the Assistant Registrar (Recruitment).
4. The applicant is required to give a seminar in the concerned Department / Centre / School, either while visiting India or through video conferencing. The date and time of such seminar may be worked out with the concerned Head of the Department / Centre / School.
5. The recommendation of the concerned Department / Centre / School is then forwarded to the concerned selection committee, which are normally arranged from time to time depending upon the number of applicants and suitability of the candidates.
6. If the candidate is located outside India, the selection committee, depending upon positive recommendation from the concerned Department / Centre / School, may interview the candidate through telephone for which the date and time is informed to the candidate beforehand.
7. If selected, an offer is sent to the candidate from the Director / Registrar of the Institute.
8. For all communications / enquiry regarding the candidate's suitability, availability of research facilities, teaching expected, laboratory space, etc. the concerned Head of the Department / Centre / School may be contacted.
9. It may be noted that if the candidate is called for interview and appears for interview at IIT Kharagpur, the Institute pays for the travel from within India only, as per Institute norms.