



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR
स्थापना अनुभाग / ESTABLISHMENT SECTION



सं / No. HT / 3-9 / 187

दिनांक / Date: 21.05.2026

ज्ञापन / M E M O

(Ref: I.D.No. IITKH/RTI/AD/2026/001 dated 19.05.2026)

With reference to the above letter requesting to provide information for initiation of Transparency Audit for the year 2025-26, queries pertaining to Establishment Section, E-II is forwarded hereunder for necessary action please.

SI No.	Query	Information
1.11.1	No. of employees against whom disciplinary action has been (i) pending for Minor Penalty or Major penalty proceedings	There are no pending disciplinary cases for Minor or Major penalty at present.
1.11.2	Finalized for Minor penalty or major penalty proceedings	1 no of case has been finalized and Minor Penalty has been imposed.

Lalitsin

उप कुलसचिव (स्था-II) / Deputy Registrar (E-II)

सेवा में / To

Public Information Officer
IIT Kharagpur



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR
स्थापना अनुभाग / ESTABLISHMENT SECTION



सं / No. HT / 3-9 / 187

दिनांक / Date: 25.05.2026

ज्ञापन / M E M O

(Ref: I.D.No. IITKH/RTI/AD/2026/002 dated 22.05.2026)

With reference to the above letter requesting to provide information for initiation of Transparency Audit for the year 2025-26, queries pertaining to Establishment Section, E-II is forwarded hereunder for necessary action please.

SI No.	Query	Information
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department, a) Place of visited, b) The period of visit, c) The number of members in the official designation, d) Expenditure on the visit	The information available in this section is annexed.

Lalit S.M.

उप कुलसचिव (स्था-II) / Deputy Registrar (E-II)

सेवा में / To

Public Information Officer
IIT Kharagpur

Annexure-I

Sl No.	Name, EC, Designation	Place/ Country visited	Duration of visit	Purpose/Remarks
1	Dr. Mohammed Abeer K C, EC: 16048 Senior Counsellor Grade-II	Qatar	24.12.2025 to 02.01.2026	Personal
2	Smt. Coral Veronica Joseph, EC; 16015 Assistant Matron	Arizona, USA	23.12.2025 to 22.03.2026	Personal
3	Smt. Navnita Bose, EC: 24139 Counsellor	Thailand	24.08.2025 to 30.08.2025	Personal
4	Shri Dhruvadyuti Dutta, EC: 23023 Junior Assistant	Nepal	22.12.2025 to 26.12.2025	Personal
5	Shri Vikash Kumar, EC: 23016, Junior Assistant	Nepal	28.12.2025 to 03.01.2026	Personal
6	Shri Vikash Ranjan Jha, EC: 18058 Senior Counsellor Grade-II	USA	21.03.2025 to 06.04.2025	Personal
7	Shri Arijit Majee, EC: 20024. Junior Engineer (Civil)	Maldives	19.01.2025 to 24.01.2025	Personal
8	Shri Pulak Banerje, EC: 99090 Senior Assistant	Germany	01.04.2026 to 27.04.2026	Personal

Lali + Siny3

उप कुलसचिव (स्था-II) / Deputy Registrar (E-II)