



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



कार्यालय आदेश सं./Office Order No.: R/125/2026, दिनांक/Dated May 18, 2026

The undersigned is to convey that the competent authority has approved the following arrangements in respect of the following staff members in exigency of the Institute's services.

Sl. No.	Name & EC No.	Designation	Existing Place of posting	New place of posting
1	Shri Ajumit Kumar (EC: 17118)	Junior Assistant	Stores and Purchase Section	Recruitment Office
2	Shri Rajesh Kumar (EC: 17070)	Senior Assistant	Director's Office	Stores and Purchase Section

Concerned staffs are requested to join to the new place of posting with immediate effect and submit joining report through the proper channel to the Recruitment Section for further action.


कुलसचिव / Registrar

To:
Persons Concerned

Through: Proper Channel

Copy to:

1. Dean, Administration
2. Chairman, ERP
3. Deputy Registrar, Recruitment
4. Deputy Registrar, E-III
5. Assistant Registrar, Stores & Purchase
6. Administrative Officer, E-II
7. Chief Vigilance Officer
8. Secretary to Director
9. Secretary, Deputy Director's Office
10. Secretary, Registrar's Office
11. Office Order File



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



Office Order No.: R/122/2026 Dated May 13, 2026

The undersigned is to convey that the competent authority has approved the following arrangements in exigency of the Institute's services.

#	Name & EC No.	Designation	Existing place of posting	New place of posting
1	Shri. Shankhadip Mallick EC : 25026	Software Engineer	Enterprise Resource Planning	Office of the Director

Shri. Shankhadip Mallick is hereby posted as "Executive Lead- Smart Governance & Digital Operations" in the Office of the Director. He shall continue to discharge his existing responsibilities associated with the ERP Cell as an additional charge.

The concerned staff member is requested to move to the new place of posting with immediate effect and send joining report through proper channel to the Recruitment Section for further action.

Registrar
IIT Kharagpur

To
Shri. Shankhadip Mallick, EC : 25026
Software Engineer
Enterprise Resource Planning Cell

Through : Proper Channel

Copy to :

1. Dean, Administration
2. Chairperson, ERP
3. Head, Institute Information Cell
4. Deputy Registrar, Recruitment
5. Chief Vigilance Officer
6. Secretary to Director
7. Secretary, Deputy Director's Office
8. Secretary, Registrar's Office
9. Office Order File



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INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



Office Order No.: R/116/2026 Dated May 07, 2026

The undersigned is to convey that in exigency of the Institute services following arrangements have been made with immediate effect.

#	Name & EC No.	Designation	Existing place of posting	New place of posting
1	Shri. Navin Kumar Sharma EC : 24087	Junior Executive	Stores & Purchase	Estate Office / Recruitment Section
2	Shri. Raghwendra Choudhary EC : 22011	Junior Executive	Establishment and Personnel Section (E-II)	Stores & Purchase
3	Shri. Gourav Kumar Sharma EC : 17119	Junior Assistant	Accounts Section	Establishment and Personnel Section (E-II)
4	Shri. Prabhudutta Biswal EC : 24093	Junior Executive	Deans Office	Recruitment Section
5	Smt. Sangeeta Samanta EC : 17058	Senior Assistant	Establishment and Personnel Section (E-II)	Academic Section
6	Shri Pijush Kanti Sarkar EC : 26017	Junior Assistant	Dept. of Civil Engineering	Establishment and Personnel Section (E-II)
7	Shri. Ravi Shekhar Vishwakarma EC : 20026	Junior Engineer(Civil)	Stores & Purchase	Dept. of Mechanical Engg.
8	Shri. Shouvik Adhikary EC: 22001	Junior Executive	Academic Section	Deans Office

All concerned staff members are requested to move to the new place of posting with immediate effect and send their joining reports through proper channel to the Recruitment Section for further action.


Registrar
IIT Kharagpur

To
Persons concerned

Through : Proper Channel

Copy to :

1. Dean, Admin
2. Chairman, ERP
3. Dean, Faculty of Biosciences & Biotechnology
4. Dean, Faculty of Interdisciplinary Studies
5. Head, Institute Information Cell
6. Head, Mechanical Engg.
7. Head, Civil Engg.
8. Joint Registrar, F&A



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INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



कार्यालय आदेश सं./Office Order No.: R/ 106 /2026, दिनांक / Dated April 17, 2026

1. The undersigned is to convey that the competent authority has approved the following arrangements in respect of the following staff members in exigency of the Institute service:

Sl. No.	Name & EC No.	Designation	Existing place of posting	New place of posting
1	Manik Bhowmik (EC: 21048)	Engineer (Civil/WW/SS)	Rajarhat Research Park	Department of Civil Engineering

2. Gunanand Jha (EC: 26032), Administrative Officer shall also be assigned additional duties & responsibilities of B.C. Roy Technical Hospital in addition to his current responsibilities in Hall Management Centre, Guest House and Security Section.

All concerned staff members are requested to move to the new place of posting with immediate effect and send their joining reports through proper channel to the Recruitment Section for further action.

Registrar
IIT Kharagpur

To
Persons concerned

Through: Proper Channel

Copy to:

1. Dean, Administration
2. Chairman, ERP
3. Head, Department of Civil Engineering
4. Head, B.C. Roy Technology Hospital
5. Joint Registrar, F&A
6. Joint Registrar, Academic
7. Deputy Registrar, E-II
8. Assistant Registrar, Stores & Purchase
9. Senior Executive Officer, E-I & E-III
10. Senior Executive Officer, Recruitment
11. Senior Executive Officer, E-III (CDN)
12. Chief Vigilance Officer
13. Public Relations Officer
14. Secretary to Director
15. Secretary, Deputy Director's Office
16. Secretary, Registrar's Office
17. Office Order File



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



Office Order No.: R/77/2026 Dated 16 March, 2026

The undersigned is to convey that the competent authority has approved the following arrangements in respect of the following officers/staff in exigency of the Institute's services.

#	Name & EC No.	Designation	Existing place of posting	New place of posting
1	Shri. Rajib Das EC: 99109	Assistant Registrar	Office of the Dean Alumni Affairs	Establishment Section E-III (Recruitment)
2	Shri Sourav Sarkar EC- 18057	Sr Executive Officer Gr-I	Establishment Section E-III (Recruitment)	Office of the Dean Alumni Affairs

1. Shri Sourav Sarkar (EC-18057) shall be assigned additional duties & responsibilities of Office of the Dean (International Relations) in addition to his normal duties in the Office of Dean Alumni Affairs. He shall also perform his current duties and responsibilities related to Ranking.

Concerned officers/staff are requested to relocate to their new place of posting with immediate effect and submit joining reports through the proper channel to the Recruitment Section for further action.


**Registrar
IIT Kharagpur**

To
Persons concerned

Through: Proper Channel

Copy to:

1. Dean, Administration
2. Dean Alumni Affairs
3. Dean International Relations
4. Chairman, ERP
5. Head, Institute Information Cell
6. Joint Registrar, F&A
7. Deputy Registrar, E-II
8. Joint Registrar, Audit
9. Senior Executive Officer, Recruitment
10. Senior Executive Officer, E-III (CDN)
11. Chief Vigilance Officer
12. Secretary to Director
13. Secretary, Deputy Director's Office
14. Secretary, Registrar's Office



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INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



Office Order No.: R/066/2026 Dated March 03, 2026

The undersigned is to convey that the competent authority has approved the following arrangements in respect of the following officers/staff in exigency of the Institute's services.

#	Name & EC No.	Designation	Existing place of posting	New place of posting
1	Shri. Pratap Chandra Das EC: 00068	Joint Registrar	Office of Dean Outreach	Academic Section
2	Shri Gopal Sinha EC- 18073	Deputy Registrar	Academic Section	Office of Dean Outreach

1. Shri Pratap Chandra Das (EC: 00068) is relieved from the additional duties & responsibilities of the CE&T.
2. Shri Gopal Sinha (EC: 18073) shall be assigned to look after the Administrative work of the Office of Dean Outreach. Shri Sinha shall also be assigned additional duties & responsibilities related to the Administrative work of CE&T.
3. Shri Achintya Kumar Mandal (EC:16063), Joint Registrar Accounts, shall be assigned additional duties & responsibilities related to Finance and Accounts of the Office of Dean Outreach and CE&T, in addition to his normal duties in the Accounts section.

Concerned officers/staff are requested to relocate to their new place of posting with immediate effect and submit joining reports through the proper channel to the Recruitment Section for further action.


**Registrar
IIT Kharagpur**

To
Persons concerned

Through: Proper Channel

Copy to:

1. Dean, Administration
2. All Academic Deans
3. Dean, Outreach
4. Chairman, ERP
5. Head, Institute Information Cell
6. Joint Registrar, F&A
7. Deputy Registrar, E-II
8. Joint Registrar, Audit
9. Senior Executive Officer, Recruitment
10. Senior Executive Officer, E-III (CDN)
11. Chief Vigilance Officer
12. Secretary to Director
13. Secretary, Deputy Director's Office
14. Secretary, Registrar's Office



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INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



Office Order No.: R/155/2025 Dated November 17, 2025

The undersigned is to convey that the competent authority has approved the following arrangements in exigency of the Institute's services.

#	Name & EC No.	Designation	Existing place of posting	New place of posting
1	Shri Samarendra Mandal EC : 17023	Senior Software Engineer Grade-II	ERP	SRIC

Shri Mandal is requested to move to the new place of posting with immediate effect and send his joining report through proper channel to the Recruitment Section for further action.


Registrar
IIT Kharagpur

To
Shri Samarendra Mandal
EC : 17023
Senior Software Engineer Grade-II

Through : Chairman, ERP

Copy to :

1. Dean, Admin
2. Dean, R & D
3. Chairman, ERP
4. Head, Institute Information Cell
5. Joint Registrar, F&A
6. Deputy Registrar, E-I
7. Assistant Registrar, S&P
8. Senior Executive Officer, Recruitment
9. Senior Executive Officer, E-III (CDN)
10. Chief Vigilance Officer
11. Public Relations Officer
12. Secretary to Director
13. Secretary, Deputy Director's Office
14. Secretary, Registrar's Office
15. Office Order File



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INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



Office Order No.: R/131/2025 Dated October 22, 2025

The undersigned is to convey that in exigency of the Institute services, the following arrangements have been made in respect of the following employees with immediate effect.

1. Shri C. Annamalai (EC-06038), Assistant Registrar is transferred to Deans' Office from Department of Computer Science & Engineering. He will look after the duties & responsibilities as assigned by the Registrar and he will report to Registrar.
2. Shri Parmod Kumar (EC- 22036), Senior Security Officer Grade-II is transferred to Bhubaneswar Extension Centre from Security Section.

Concerned employees are requested to move to new place of posting with immediate effect and send their joining report through proper channel to the Recruitment Section for further action.


कुलसचिव /Registrar

To
Persons concerned

Through : Proper channel

Copy to :

1. Dean, Administration
2. Chairman, ERP
3. Head, Institute Information Cell
4. Head, Computer Science & Engineering
5. Nodal Officer, Security
6. Deputy Registrar, Academic
7. Deputy Registrar, E-II
8. Assistant Registrar, Stores & Purchase
9. Assistant Registrar, TGH
10. Senior Executive Officer, E-III
11. Joint Registrar, F & A
12. Public Relations Officer
13. Chief Vigilance Officer
14. Secretary to Director
15. Secretary, Deputy Director's Office
16. Secretary, Registrar's Office
17. Office Order File



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



Office Order No.: R/131/2025 Dated October 22, 2025

The undersigned is to convey that in exigency of the Institute services, the following arrangements have been made in respect of the following employees with immediate effect.

1. Shri C. Annamalai (EC-06038), Assistant Registrar is transferred to Deans' Office from Department of Computer Science & Engineering. He will look after the duties & responsibilities as assigned by the Registrar and he will report to Registrar.
2. Shri Parmod Kumar (EC- 22036), Senior Security Officer Grade-II is transferred to Bhubaneswar Extension Centre from Security Section.

Concerned employees are requested to move to new place of posting with immediate effect and send their joining report through proper channel to the Recruitment Section for further action.


कुलसचिव /Registrar

To
Persons concerned

Through : Proper channel

Copy to :

1. Dean, Administration
2. Chairman, ERP
3. Head, Institute Information Cell
4. Head, Computer Science & Engineering
5. Nodal Officer, Security
6. Deputy Registrar, Academic
7. Deputy Registrar, E-II
8. Assistant Registrar, Stores & Purchase
9. Assistant Registrar, TGH
10. Senior Executive Officer, E-III
11. Joint Registrar, F & A
12. Public Relations Officer
13. Chief Vigilance Officer
14. Secretary to Director
15. Secretary, Deputy Director's Office
16. Secretary, Registrar's Office
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INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



Office Order No.: R/114/2025 Dated August 29, 2025

The undersigned is to convey that in exigency of the Institute services, the following arrangements have been made in respect of the following employees with immediate effect.

1. Shri Nilamadhab Mishra (EC-17007), Assistant Registrar is transferred to Academic Section from Hall Management Centre. Shri Mishra shall also be assigned the duties & responsibilities of Technology Guest House in addition to his normal duties in Academic Section.
2. Shri Susanta Kumar Panda (EC-17176), Senior Sports Officer is transferred to Technology Students' Gymkhana from Office of the Dean (Students' Affairs).
3. Shri Rishi Sirohi (EC-17012), Senior Executive Officer Grade-II is transferred to Office of the Dean (Students' Affairs) from Registrar's Office. Shri Sirohi shall also be assigned the duties & responsibilities related to New Education Policy (NEP) 2020 in addition to his normal duties in Office of the Dean (Students' Affairs). He will report to Nodal Officer (NEP) for NEP related duties.

Concerned employees are requested to move/report to new place of posting with immediate effect and send their joining report through proper channel to the undersigned for further action.


कुलसचिव /Registrar

To
Persons concerned

Through : Proper channel

Copy to :

1. Dean, Administration
2. Chairman, ERP
3. Head, Institute Information Cell
4. Dean, Students' Affairs
5. President, Gymkhana
6. Chairman, HMC
7. Nodal Officer, NEP
8. Joint Registrar, Academic
9. Senior Executive Officer, E-III
10. Senior Executive Officer, E-II
11. Senior Executive Officer, E-I
12. Joint Registrar, F & A
13. Deputy Registrar, Accounts
14. Public Relations Officer
15. Chief Vigilance Officer
16. Secretary to Director
17. Secretary, Deputy Director's Office
18. Secretary, Registrar's Office
19. Office Order File



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



Office Order No.: R/125/2025 Dated September 26, 2025

The undersigned is to convey that in exigency of the Institute services, the following arrangements have been made in respect of the following employees with immediate effect.

1. Dr. Tamal Nath (EC-99112), Joint Registrar is transferred to Dr. B. C. Roy Multi Speciality Medical Research Centre from Accounts Section. Dr. Nath shall perform the duties & responsibilities of all Section-8 companies, Outreach Centres, STEP, TIETS in addition to his normal duties in Dr. B. C. Roy Multi Speciality Medical Research Centre.
2. Shri Pratap Chandra Das (EC-00068), Joint Registrar is transferred to Office of the Dean (Outreach) from Academic Section. Shri Das shall perform the duties & responsibilities of CE&T in addition to his normal duties in Office of the Dean (Outreach).
3. Shri Achintya Kumar Mondal (EC-16063), Joint Registrar is transferred to Accounts Section from SRIC.
4. Dr. Gopal Sinha (EC-18073), Deputy Registrar is transferred to Academic Section from Stores & Purchase Section.
5. Shri Anupam Khan (EC-99110), Deputy Registrar is transferred to Establishment (E-I) Section from SRIC.
6. Shri Santanu Das (EC-11009), Deputy Registrar is transferred to SRIC from Academic Section.
7. Shri Rajarshi Banerjee (EC-11009), Deputy Registrar is transferred to Office of the Dean (Infrastructure – Civil & Mechanical) from Accounts Section. Shri Banerjee shall perform the duties & responsibilities of Office of the Dean (Infrastructure - Electrical, Electronics & Computing) and Office of the Dean (Campus & Community Development) in addition to his normal duties in Office of the Dean (Infrastructure – Civil & Mechanical).
8. Lt. Cdr. Lalit Singh (Retd.) (EC-24131), Deputy Registrar shall perform the duties & responsibilities of Establishment (E-II) & Outsourced Manpower Unit in addition to his normal duties in Estate Office. Lt. Cdr. Lalit Singh (Retd.) is being relieved from additional duties of Section-8 Companies.
9. Shri Rajib Das (EC-99109), Assistant Registrar is transferred to Office of the Dean (Alumni Affairs) from CE&T. Shri Das shall perform the duties & responsibilities of Office of the Dean (International Relations) in addition to his normal duties in Office of the Dean (Alumni Affairs).
10. Shri Umesh Chandra Mohakud (EC-99115), Assistant Registrar is transferred to Stores & Purchase Section from Accounts Section.
11. Shri C. Annamalai (EC-06038), Assistant Registrar is transferred to Dept. of Computer Science & Engg. from Office of the Dean (Infrastructure- Civil & Mechanical). Shri C. Annamalai is being relieved from additional duties of Office of the Dean (Infrastructure-Electrical, Electronics & Computing) and Office of the Dean (Campus & Community Development).
12. Ms. Mithu Dey (EC-24003), Administrative Officer is transferred to Dept. of Agricultural & Food Engineering from Rajiv Gandhi School of Intellectual Property Law. Ms. Dey is being relieved from additional duties of Centre of Excellence in Public Policy, Law & Governance.

13. Shri Ranjit Kumar Thakur (EC-24115), Administrative Officer is transferred to Rajiv Gandhi School of Intellectual Property Law from Office of the Dean (Alumni Affairs). Shri Thakur shall perform the duties & responsibilities of Centre of Excellence in Public Policy, Law & Governance in addition to his normal duties in RGSoIPL.
14. Shri Renis Thomas (EC-24006), Administrative Officer is transferred to Dept. of Mechanical Engineering from Centre of Excellence in Advanced Transportation. Shri Thomas shall perform the duties & responsibilities of Centre of Excellence in Advanced Transportation in addition to his normal duties in Dept. of Mechanical Engineering.
15. Shri Prabir Kumar Sarkar (EC-24004), Administrative Officer is transferred to Academic Section from B C Roy Technology Hospital.
16. Shri V V Pramod (EC-99118), Senior Executive Officer Grade-II is being relieved from additional duties of Establishment (E-II) Section.
17. Shri Prabina Kumar Pradhan (EC-24106), Administrative Officer is being relieved from additional duties of Outsourced Manpower Unit.

Concerned employees are requested to move/report to new place of posting with immediate effect and send their joining report through proper channel to the undersigned for further action.

This is issued with the approval of the competent authority.


कुलसचिव /Registrar

To
Persons concerned

Through : Proper channel

Copy to :

1. All Deans
2. All Heads of Department/Centre/School/Section/Unit
3. Chairman, ERP
4. Head, Institute Information Cell
5. Librarian, Central Library
6. Prof.-in-charge, IIT Kharagpur Rajarhat Research Park Foundation
7. Prof.-in-charge, Bhubaneswar Extension Centre
8. MD, STEP
9. Chairman, SATHI
10. CEO, ABIF
11. CEO, AI4ICPS
12. Medical Superintendent, Dr. SPMSH
13. All Joint Registrar/Deputy Registrar/Assistant Registrar
14. Senior Executive Officer (E-III)
15. Senior Executive Officer (E-II)
16. Senior Executive Officer (R)
17. Public Relations Officer
18. Chief Vigilance Officer
19. Secretary to Director
20. Secretary, Deputy Director's Office
21. Secretary, Registrar's Office
22. Office Order File



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

Office Order No.: R/109/2025 Dated August 19, 2025

The undersigned is to convey that in exigency of the Institute services, the following arrangements have been made in respect of the following employees with immediate effect.

1. Shri Maneesh Jain (EC-18049), Senior Law Officer Grade-II is transferred to Legal Cell from SRIC.
2. Shri C. Annamalai (EC-06038), Assistant Registrar shall be assigned the duties & responsibilities of the Office of the Dean (Infrastructure-Civil & Mechanical) and Office of the Dean (Infrastructure-Electrical, Electronics & Computing). He will also look after the duties & responsibilities of the Office of the Dean (Campus & Community Development).
3. Shri Shashi Bhushan Jha (EC-24007), Executive Officer is transferred to Academic Section from IIT Kharagpur Rajarhat Research Park Foundation.

Concerned employees are requested to move/report to new place of posting with immediate effect and send their joining report through proper channel to the Recruitment Section for further action.


कुलसचिव /Registrar

To
Persons concerned

Through : Proper channel

Copy to :

1. Dean, Administration
2. Chairman, ERP
3. Head, Institute Information Cell
4. Dean, Infrastructure-Civil & Mechanical
5. Dean, Infrastructure-Electrical, Electronics & Computing
6. Dean, Campus & Community Development
7. Dean, R & D
8. Prof.-in-charge, IIT Kharagpur Rajarhat Research Park Foundation
9. Nodal Officer, Legal Cell
10. Joint Registrar, Academic
11. Senior Executive Officer, E-III
12. Senior Executive Officer, E-II
13. Joint Registrar, F & A
14. Deputy Registrar, Accounts
15. Public Relations Officer
16. Chief Vigilance Officer
17. Secretary to Director
18. Secretary, Deputy Director's Office
19. Secretary, Registrar's Office
20. Office Order File



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INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

Office Order No.: R/019/2025 Dated March 18, 2025

The undersigned is to convey that the competent authority has approved the transfer of the following employees in exigency of the Institute services as mentioned against each with immediate effect.

#	Name & EC No.	Designation	From	To
1	Shri Pritam Ash (EC: 23028)	Junior Assistant	Centre of Excellence on Safety Engineering & Analytics (CoE-SEA)	Counselling Centre
2	Shri Wasim Akram (EC: 24074)	Junior Assistant	Centre for Teaching Learning and Virtual Skilling (CTLVS)	Security Section
3	Shri Pankaj Kumar (EC: 23040)	Junior Assistant	IIT Kharagpur AI4ICPS I Hub Foundation	Academic Section
4	Shri Navin Kumar Sharma (EC: 24087)	Junior Executive	Recruitment Section	Stores & Purchase Section
5	Shri Gourab Nandy (EC: 17164)	Senior Executive	Recruitment Section	Establishment (E-II) Section
6	Smt. Amrita Maiti (EC: 17060)	Senior Assistant	Dept. of Agricultural and Food Engineering	Establishment (E-I) Section
7	Shri Susanta Kumar Prusty (EC: 20033)	Junior Executive	Establishment (E-I) Section	Stores & Purchase Section
8	Shri Bimal Chandra Murmu (EC: 06039)	Junior Executive	Establishment (CDN) Section	Recruitment Section
9	Shri Sumanta Bhattacharya (EC: 99117)	Senior Accounts Officer	Hall Management Centre	Vinod Gupta School of Management

1. Shri Pritam Ash (EC: 23028), Junior Assistant shall also be assigned the duties and responsibilities of Department of Mathematics in addition to his normal duties in Counselling Centre.
2. Shri Furquanul Haque (EC: 20014), Junior Executive shall be assigned the duties and responsibilities of the Centre of Excellence on Safety Engineering & Analytics (CoE-SEA) in addition to his normal duties in the Department of Industrial and Systems Engineering.
3. Shri Debraj Biswas (EC: 23053), Junior Assistant shall also be assigned the duties and responsibilities of the Centre for Teaching Learning and Virtual Skilling (CTLVS) in addition to his normal duties in the Centre of Excellence in Affordable Healthcare.
4. Shri Subhajit Paul (EC: 23026), Junior Assistant shall also be assigned the duties and responsibilities of IIT Kharagpur AI4ICPS I Hub Foundation in addition to his normal duties in Alumni Affairs.
5. Shri Dipak Karmakar (EC: 24031), Junior Assistant shall also be assigned the duties and responsibilities of the Section-8 companies of the Institute in addition to his normal duties in Public Information Office.

Concerned employees are requested to move/report to the new place of posting with immediate effect and send their joining reports through proper channel to the Recruitment Section for further action.


कुलसचिव / Registrar

To
Persons concerned

Through : Proper channel

Contd...P/2

Copy to :

1. Dean, HR
2. Chairman, ERP
3. Head, Institute Information Cell
4. Dean, Alumni Affairs
5. Dean, VGSOM
6. Chairman, HMC
7. Head, AgFE
8. Head, I&SE
9. Prof.-in-charge, Counselling Centre
10. Chairman, CoE-SEA
11. Chairman, CTLVS
12. Head, Mathematics
13. Chairperson, CoE-Affordable Healthcare
14. Project Director, IITKGP AI4ICPS I Hub Foundation
15. Joint Registrar, E-II
16. Joint Registrar, Academic
17. Joint Registrar, Audit
18. Senior Executive Officer, E-I & E-III
19. Deputy Registrar, Stores & Purchase
20. Deputy Registrar, Estate
21. Senior Secutiry Officer
22. Joint Registrar, F & A
23. Deputy Registrar, Accounts
24. Public Relations Officer
25. Secretary to Director
26. Secretary, Deputy Director's Office
27. Secretary, Registrar's Office
28. Office Order File